

# Tiger Aquatic Club

## Board Meeting Minutes

April 7, 2010

7:42pm -9:50pm

Present: Joyce MacInturff, Dustin Perry, Margaret Betty, Mark Nelson, Becky Seedall, Carol Shelley and Lynn Miner

Absent: Amanda Veerecken and Rich Morgan

Mark Nelson called the meeting to order at 7:42 pm

March 2010 minutes were approved as written.

### **Financials:**

The financials were reviewed by the board there were no questions. Treasurer Margaret Betty pointed out that there had been an earlier oversight regarding one of the swimmer's (Kolby Seedall) USA Membership being submitted, but that had been rectified at this time. Margaret also pointed out that there had been a negative amount under 'script' and that was due to the fact that the expense for script was incurred in March and was reimbursed by the eight families attending Austin Grand Prix in April.

A motion was made to accept the financials by Becky and seconded by Joyce, they were approved unanimously.

The question was brought up of what we were going to do if the fundraising goal was not met. Families will be billed the balance of their fundraising responsibility if it is not met following the swim-a-thon. Joyce is also checking into the possibility of potato sales if families would like to raise money from those sales.

We will need a new packet for the new swimmers registering for Summer Swim. We need to outline their fundraising responsibility in the registration packet.

Dustin would like to get our board minutes posted on the website so families can access them. A motion was made by Mark to post the minutes on the website minus specific financial information. This financial information can be access through a request to the Treasurer. Margaret seconded the motion.

**Action to be taken:** A new registration packet needs to be developed for Summer Registration

**Responsible party:** We need a volunteer for this job.

### **Coaches Report:**

We currently have 86 swimmers- please see attached Athlete Rooster provided by Dustin.

Dustin proposed developing a Chaperon Policy for team travel. Team travel is when the Coach or coaches take swimmers to an out of town meet. Accompanying the coach would be a minimum of one female Chaperon, possibly more depending on the number of swimmers traveling. Dustin provided the Board with examples from the USA Swimming guidelines to review. Dustin will develop a policy based on the ensuing discussion and will forward the completed policy to Mark Nelson who will then send out to the board members to review and approve in an expedient manner.

Seventy-three swimmers are registered for the Tiger Bowl. Becky stated no additional preparation was needed by the board for the Tiger Bowl at this time.

Dustin raised the question: Should we be thinking of the fundraising issues for next year? Should we consider either giving families the option to pay monthly on their fundraising obligations or to possibly raise the dues for

swimmers. Mark asked that we all think about this matter and revisit the question next month as we were running behind schedule and had several additional items on the agenda.

**Action to be taken:** A Chaperon Policy from example policy read at board meeting with additional notes made by coach and board.

**Responsible Party:** Dustin in preparing, Mark in emailing to board members, board members for approval.

#### **Directors and Officers Insurance:**

Mark stated that Lynn had forwarded he and Rich Morgan a quote from University Financial for Directors and Officers Insurance. Mark stated that after reading the document he felt there were a number of items in the policy that did not pertain to TAC and based on that and the cost (\$1,153) was too high based on our current financial status. He wondered if they would be able to take out the items that did not pertain to TAC and if that would reduce the premium. He will contact Lance Kolbet of University Financial and discuss this with him. It was asked if USA swim had an agency they recommended, Dustin said they did and he would forward that contact onto Lynn. Margaret stated that the earlier quote we had received from another company (\$1,800) stated that the high premium on that account was partly based on the fact the team has only a few paid staff and mostly volunteers. Lynn stated that Lance had explained that the high cost of this policy was in part due to the fact that the team has not had this insurance in the past. He felt that the premium would be less next year.

Lynn stated that while the premium was high she felt TAC does need to secure D& O Insurance, for a number of reasons and perhaps the board members need some education on this matter to better understand the coverage. Margaret stated she also felt we needed a D&O policy in place.

**Action to be taken:** Review policy with University Financial

**Responsible party:** Mark Nelson

**Action to be taken:** Contact USA Swim recommended provider of D&O policy

**Responsible party:** Lynn Miner

**Fundraising:** Joyce MacInturff will contact the necessary individuals and coordinate the following events:

- The swim-a-ton was scheduled for Saturday June 12<sup>th</sup> from 8am-11am at Ross Park
- The Mai Real Estate Team offered their car wash for a fundraiser for the team. Joyce will contact the Mai's to determine a date to do the car wash.
- Bannock County weed control – Joyce will give us additional information as it becomes available.
- Phil Meador will keep us in mind for any fundraising events we could do for them.
- Volunteer opportunity at the Fireworks in the Nighttime Sky, taking gifts and toys. Contact is Vicki Jenkin 237-3212
- We would like to expand the scrip to be more accessible to families on the team.